

**CITY OF MONTGOMERY, ALABAMA**

**SINGLE AUDIT REPORT**

**SEPTEMBER 30, 2017**

**CITY OF MONTGOMERY, ALABAMA  
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SEPTEMBER 30, 2017**

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

Honorable Mayor and Members of  
The City Council  
City of Montgomery, Alabama

We have audited, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Montgomery, Alabama (the City) as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated February 28, 2018. We conducted our audit in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our report was modified to include a reference to other auditors. Other auditors audited the financial statements of the Montgomery City-County Public Library, the discretely presented component unit of the City, as described in our report on the City's financial statements. The financial statements for the Pension Trust Fund and the Montgomery City-County Public Library were not audited in accordance with *Government Auditing Standards* and accordingly this report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Warren Averett, LLC*

Montgomery, Alabama  
February 28, 2018

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE**

Honorable Mayor and Members of  
The City Council  
City of Montgomery, Alabama

**Report on Compliance for Each Major Federal Program**

We have audited the City of Montgomery, Alabama's (the City) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the City's major federal programs for the year ended September 30, 2017. The City's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

### **Opinion on Each Major Federal Program**

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs for the year ended September 30, 2017.

### **Other Matters**

The results of our auditing procedures disclosed other instances of noncompliance, which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of findings and questioned costs as items 2017-01 through 2017-03. Our opinion on each major federal program is not modified with respect to these matters.

The City's response to the noncompliance findings identified in our audit is described in the accompanying Corrective Action Plan. The City's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

### **Report on Internal Control over Compliance**

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Purpose of this Report**

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

**Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We issued our report thereon dated February 27, 2018, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

*Warren Averett, LLC*

Montgomery, Alabama

February 28, 2018

**CITY OF MONTGOMERY, ALABAMA  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2017**

FEDERAL GRANTOR/PASS-THROUGH GRANTOR/PROGRAM OR CLUSTER TITLE	FEDERAL CFDA NUMBER	CONTRACT NUMBER	FEDERAL EXPENDITURES	SUBRECIPIENT EXPENDITURES
<b><u>U. S. DEPARTMENT OF AGRICULTURE:</u></b>				
Passed through Alabama Department of Education: Child Nutrition Cluster - Summer Food Service Program	10.559	AGJ 0000 FY17	\$ 175,991	\$ -
<b><u>U. S. DEPARTMENT OF DEFENSE:</u></b>				
Direct Program: Community Economic Adjustment Planning Assistance	12.610	EN150215	\$ 61,469	\$ -
<b><u>U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT:</u></b>				
Direct Program:				
Community Development Block Grants/Entitlement Grants	14.218	B-13-MC-01-0007	\$ 23,380	\$ -
Community Development Block Grants/Entitlement Grants	14.218	B-14-MC-01-0007	339,265	246,149
Community Development Block Grants/Entitlement Grants	14.218	B-15-MC-01-0007	13,730	6,709
Community Development Block Grants/Entitlement Grants	14.218	B-16-MC-01-0007	1,101,857	879,564
Community Development Block Grants/Entitlement Grants	14.218	B-17-MC-01-0007	115,922	-
Subtotal Community Development Block Grants/Entitlement Grants			1,594,154	1,132,422
Direct Program:				
Emergency Solutions Grant Program	14.231	E-15-MC-01-0005	1,263	-
Emergency Solutions Grant Program	14.231	E-16-MC-01-0005	121,610	110,924
Emergency Solutions Grant Program	14.231	E-17-MC-01-0005	503	-
Subtotal Emergency Solutions Grant Program			123,376	110,924
Direct Program:				
HOME Investment Partnerships Program	14.239	M-14-MC-01-0204	11,387	-
HOME Investment Partnerships Program	14.239	M-15-MC-01-0204	16,017	16,017
HOME Investment Partnerships Program	13.239	M-16-MC-01-0204	1,348,847	24,272
HOME Investment Partnerships Program	14.239	M-17-MC-01-0204	9,753	9,753
Subtotal HOME Investment Partnerships Program			1,386,004	50,042
Total U.S. Department of Housing and Urban Development			\$ 3,103,534	\$ 1,293,388
<b><u>U. S. DEPARTMENT OF JUSTICE:</u></b>				
Direct Program:				
Edward Byrne Memorial Justice Assistance Grant Program	16.738	2014-DJ-BX-0373	\$ 26,461	\$ -
Edward Byrne Memorial Justice Assistance Grant Program	16.738	2016-DJ-BX-0329	57,644.00	-
Edward Byrne Memorial Justice Assistance Grant Program	16.738	2016-DJ-ST-010	15,000	-
Subtotal Edward Byrne Memorial Justice Assistance Grant Program			99,105	-
Passed through Montgomery County:				
Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program	16.590	2011-WE-AX-0028	3,093	-
Total U. S. Department of Justice			\$ 102,198	\$ -

See Independent Auditors' Report on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance; and Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance.



**CITY OF MONTGOMERY, ALABAMA  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2017**

FEDERAL GRANTOR/PASS-THROUGH GRANTOR/PROGRAM OR CLUSTER TITLE	FEDERAL CFDA NUMBER	CONTRACT NUMBER	FEDERAL EXPENDITURES	SUBRECIPIENT EXPENDITURES
<b><u>U. S. DEPARTMENT OF TRANSPORTATION:</u></b>				
Direct Program:				
Federal Transit Cluster:				
Federal Transit Formula Grants	20.507	AL-90-X229-00	\$ 3,509	\$ -
Federal Transit Formula Grants	20.507	AL-90-X240-00	9,783	-
Federal Transit Formula Grants	20.507	AL-2017-008-00	<u>2,419,280</u>	-
Subtotal Federal Transit Cluster			<u>2,432,572</u>	-
Transit Services Program Cluster				
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	AL-16-X008-00	26,514	-
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	AL-2016-020-00	109,535	-
Enhanced Mobility of Seniors and Individuals with Disabilities	20.513	AL-2017-021-00	<u>209,310</u>	-
Subtotal Transit Services Program Cluster			<u>345,359</u>	-
Passed through Alabama Department of Transportation:				
Highway Planning and Construction Cluster:				
Highway Planning and Construction	20.205	STPMN-7717(602)	436	-
Highway Planning and Construction	20.205	IAR-051-000-010	95,383	-
Highway Planning and Construction	20.205	IAR-051-00-009	54,267	-
Highway Planning and Construction	20.205	STPMN-5116(250)	45,282	-
Highway Planning and Construction	20.205	STPMN-5116(251)	34,962	-
Highway Planning and Construction	20.205	STPMN-5115() PE	132,783	-
Highway Planning and Construction	20.205	STPMN-7724(602)	308,389	-
Highway Planning and Construction	20.205	STPMN 5116	25,707	-
Highway Planning and Construction	20.205	ACAA61048-ATRP(003)	94,866	-
Highway Planning and Construction	20.205	ACAA58356-ATRP(007); ATRP 51-03-04	214,794	-
Highway Planning and Construction	20.205	STPMN-5114(521)	31,429	-
Highway Planning and Construction	20.205	STPOA-7701(602)	2,291	-
Highway Planning and Construction	20.205	STPTE-TE05(947)	15,571	-
Highway Planning and Construction	20.205	STPMT-7733(600)	6,288	-
Highway Planning and Construction	20.205	MPF/2017 UPWP	<u>444,785</u>	-
Subtotal Highway Planning and Construction			<u>1,507,233</u>	-
Passed through Alabama Department of Economic and Community Affairs:				
Recreational Trails Program	20.219	13-RT-54-05	<u>64,820</u>	-
Subtotal Highway Planning and Construction Cluster			<u>1,572,053</u>	-
Passed through Alabama Department of Economic and Community Affairs:				
Highway Safety Cluster:				
State and Community Highway Safety	20.600	17-SP-PT-001	27,288	-
State and Community Highway Safety	20.600	17-SP-PT-005	3,109	-
National Priority Safety Programs	20.616	17-HD-M5-001	18,014	-
National Priority Safety Programs	20.616	17-HB-M1-001	<u>3,966</u>	-
Subtotal Highway Safety Cluster			<u>52,377</u>	-
Total U. S. Department of Transportation			<u>\$ 4,402,361</u>	<u>\$ -</u>

See Independent Auditors' Report on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance; and Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance.

**CITY OF MONTGOMERY, ALABAMA  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED SEPTEMBER 30, 2017**

FEDERAL GRANTOR/PASS-THROUGH GRANTOR/PROGRAM OR CLUSTER TITLE	FEDERAL CFDA NUMBER	CONTRACT NUMBER	FEDERAL EXPENDITURES	SUBRECIPIENT EXPENDITURES
<b><u>U. S. DEPARTMENT OF HOMELAND SECURITY:</u></b>				
Direct Program:				
Assistance to Firefighters Grant	97.044	EMW-2015-FO-05665	\$ 229,178	\$ -
Passed through Alabama Department of Homeland Security:				
Emergency Management Performance Grant	97.042	6EMF	86,932	-
Emergency Management Performance Grant	97.042	7EMF	71,460	-
Subtotal Emergency Management Performance Grant			158,392	-
Passed through Alabama Department of Homeland Security:				
Homeland Security Grant Program	97.067	6LEL	10,000	-
Homeland Security Grant Program	97.067	5PER	81,927	-
Homeland Security Grant Program	97.067	2LEL	6,933	-
Homeland Security Grant Program	97.067	6LOC MCSD	23,839	-
Passed through Governor's Office of Faith-Based and Volunteer Service:				
Homeland Security Grant Program	97.067		716	-
Subtotal Homeland Security Grant Program			123,415	-
Total U. S. Department of Homeland Security			\$ 510,985	\$ -
<b><u>U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES:</u></b>				
Passed through Alabama Department of Public Health:				
Public Health Emergency Preparedness Grant	93.069	CEP-14-PV7-17	\$ 47,432	\$ -
Public Health Emergency Preparedness Grant	93.069	CEP-14-PV8-18	22,181	-
Subtotal Public Health Emergency Preparedness Grant			69,613	-
Passed through The Wellness Coalition:				
Assistance Programs for Chronic Disease Prevention and Control	93.945		14,570	-
Total U. S. Department of Health and Human Services			\$ 84,183	\$ -
<b><u>EXECUTIVE OFFICE OF THE PRESIDENT:</u></b>				
Passed through Alabama Department of Public Safety:				
Office of National Drug Control Policy	95.001	G12GC0002A-2HHI	\$ 6,826	\$ -
Total Expenditures of Federal Awards			\$ 8,447,547	\$ 1,293,388

See Independent Auditors' Report on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance; and Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance.

**CITY OF MONTGOMERY, ALABAMA**  
**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**FOR THE YEAR ENDED SEPTEMBER 30, 2017**

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**1. BASIS OF ACCOUNTING**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the City of Montgomery, Alabama (the City) and is presented on the accrual basis of accounting. Under this basis of accounting, revenues are recognized when earned and expenses are recognized when the related liability is incurred. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the Uniform Guidance). Therefore, some of the amounts presented in this schedule may differ from the amounts presented in, or used in the preparation of, the financial statements.

**2. REPORTING ENTITY**

The City's reporting entity is fully described in Note 1 to the financial statements.

**3. INDIRECT COST RATES**

The City did not elect to charge a de minimis rate of 10% for all federal awards.

**CITY OF MONTGOMERY, ALABAMA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2017**

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**Section I – Summary of Auditors' Results**

***Financial Statements***

Type of auditors' report issued: unmodified

Internal control over financial reporting:

Material weakness(es) identified? \_\_\_\_\_ yes  X  no

Significant deficiency(ies) identified not considered to be material weaknesses? \_\_\_\_\_ yes  X  none noted

Noncompliance material to financial statements noted? \_\_\_\_\_ yes  X  no

***Federal Awards***

Internal control over major programs:

Material weakness(es) identified? \_\_\_\_\_ yes  X  no

Significant deficiency(ies) identified not considered to be material weaknesses? \_\_\_\_\_ yes  X  none noted

Type of auditors' report issued on compliance for major programs: unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?  X  yes \_\_\_\_\_ no

**Identification of major programs:**

<b>CFDA Number(s)</b>	<b>Name of Federal Program or Cluster</b>
14.218	Community Development Block Grants/Entitlement Grants
20.507	Federal Transit Formula Grants

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee?  x  yes \_\_\_\_\_ no

**CITY OF MONTGOMERY, ALABAMA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2017**

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**Section II – Financial Statement Findings Section**

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*.

None reported.

**CITY OF MONTGOMERY, ALABAMA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2017**

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**Section III – Federal Award Findings and Questioned Costs Section**

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to major federal programs and major state projects that are required to be reported in accordance with the Uniform Guidance.

**Finding 2017-001 – Reporting (Noncompliance)**

**Information on the federal program:** U.S. Department of Housing and Urban Development CFDA No. 14.218 Community Development Block Grants/Entitlement Grants

**Criteria:** 2 CFR 200.327 requires recipients to submit financial reports, the frequency determined by the terms and conditions of the Federal award and supported by the accounting records.

**Condition:** The City is required to file quarterly financial reports. A quarterly report filed by the City varied from the supporting accounting records by approximately \$123,000.

**Cause and effect:** The City did not comply with accurate financial reporting compliance requirements.

**Recommendation:** The City should strengthen its policies and procedures related to federal award reporting to comply with accurate reporting requirements.

**Finding 2017-002 – Subrecipient Monitoring (Noncompliance)**

**Information on the federal program:** U.S. Department of Housing and Urban Development CFDA No. 14.218 Community Development Block Grants/Entitlement Grants

**Criteria:** 2 CFR 200.331 establishes the requirements for pass-through entities for award documentation and monitoring of subrecipients. These requirements include a risk evaluation of the subrecipient for purposes of determining appropriate monitoring related to the subaward.

**Condition:** During compliance testing, we selected 2 subrecipients that received a subaward through the Community Development-Planning Department. We could not determine the City contemporaneously performed an evaluation of the risk associated with a subaward to one of the subrecipients prior to disbursing funds to that subrecipient.

**Cause and effect:** The City has developed a process to evaluate potential subrecipients in accordance with Uniform Guidance requirements, however, the risk assessment provided was dated April 2017. Amounts were disbursed to the subrecipient prior to the performance of the assessment. The City did not comply with all subrecipient monitoring requirements.

**Recommendation:** The City should fully implement their policy for subrecipients that includes the evaluation referenced in the Uniform Guidance.

**CITY OF MONTGOMERY, ALABAMA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2017**

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**Section III – Federal Award Findings and Questioned Costs Section (continued)**

**Finding 2017-003 – Procurement (Noncompliance)**

**Information on the federal program:** U.S. Department of Transportation CFDA No. 20.507 Federal Transit Formula Grants

**Criteria:** 2 CFR Part 200.318 and A-102 Common Rule establish general procurement standards for non-federal entities to ensure full and open competition.

**Condition:** The City is still operating under a contract dated in 2013 in which they order uniforms and other supplies for MATS employees. The cumulative purchases to this vendor exceed the \$100,000 threshold under OMB Circular A-133 requiring a bid.

**Cause and effect:** The City did not bid this contract and therefore did not comply with procurement standards.

**Recommendation:** The City should strengthen its policies and procedures surrounding contracts and repeat purchases to ensure the Grant administrator monitors amounts to be paid to vendors to comply with federal procurement requirements.

**CITY OF MONTGOMERY, ALABAMA  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED SEPTEMBER 30, 2017**

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**Section IV – Prior Year Audit Findings**

**Finding 2016-01 – Reporting (Noncompliance)**

**Information on the federal program:** U.S. Department of Housing and Urban Development CFDA No. 14.218 Community Development Block Grants/Entitlement Grants and U.S. Department of Housing and Urban Development CFDA No. 14.239 HOME Investment Partnerships Program

**Criteria:** 2 CFR 200.328 requires recipients to submit performance reports required by the federal awarding agency. HUD requires recipients administering housing and community development assistance in excess of \$200,000 a year to submit form HUD 60002, Section 3 on a 12-month reporting cycle.

**Condition:** The City has not submitted the form HUD 60002 for its most recently completed program year.

**Cause and effect:** The City did not comply with agency specific reporting compliance requirements.

**Status:** Corrective action taken

**Finding 2016-02 – Subrecipient Monitoring (Noncompliance)**

**Information on the federal program:** U.S. Department of Housing and Urban Development CFDA No. 14.218 Community Development Block Grants/Entitlement Grants

**Criteria:** 2 CFR 200.331 establishes the requirements for pass-through entities for award documentation and monitoring of subrecipients. These requirements include a risk evaluation of the subrecipient for purposes of determining appropriate monitoring related to the subaward.

**Condition:** During compliance testing, we selected two subrecipients that received a subaward through the Department Planning & Community Development. We determined the City did not contemporaneously document their evaluation of the risk associated with a subaward to one of the subrecipients prior to disbursing funds to that subrecipient.

**Cause and effect:** Currently, the City of Montgomery does not have a comprehensive policy for all subrecipients consistent with the requirements contained in the Uniform Guidance and, therefore, did not comply with all subrecipient monitoring requirements.

**Status:** Repeat finding



**CITY OF MONTGOMERY, ALABAMA  
CORRECTIVE ACTION PLAN  
FOR THE YEAR ENDED SEPTEMBER 30, 2017**

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**Contact person** – Barry Crabb, Finance Director. Phone number: (334) 625-2025.  
Email: bcrabb@montgomeryal.gov

**Finding 2017-01:** Management concurs. The City complies with the policy and procedures related to the award reporting but there was a mathematical error in spreadsheet totaling for the numbers used for reporting. In the future, the City will use better care in checking the calculations used for quarterly reporting on the financial reports.

**Finding 2017-02:** The Community Development Division has developed an updated process for evaluating and performing risk analysis for grant awards that is currently in use on all potential grantees to minimize risk. The Grants Administrator will ensure that this process is adhered to include timely conducting and proper dating of the risk analysis assessment. A copy of this is available for review upon request.

**Finding 2017-03:** MATS will procure items separately to ensure a clean procurement, in purchases where there are multiple items listed. MATS will also establish estimated quantities on supply levels to keep in line with procurement thresholds. Additionally, MATS will also monitor spending levels annually to ascertain if a threshold is approached; and, if so, will follow procurement guidelines.